



What is BOSS?

BOSS consists of 6 Modules which are designed to give participants media literacy skills as defined below, as well as the digital skills to carry out transactions online.

Resources for BOSS

We have a range of resources for you to use on the BOSS website to help you run the BOSS course in your organisation. Look through the resources and download the ones you need, You can reproduce or edit as required.

BOSS workbooks - six modules to be used in class with your learners complete with activities

BOSS Tutor guides - six lesson plans to help you smoothly run the sessions

Learner assessment - use this if to check what your learners know now and again at the end to check their progress

Digital survey - use this with your members to identify how many of your members want digital training to help plan your digital offer and to use as evidence to apply for funding to demonstrate the need

Digital code of conduct for staff and volunteers - tips on good practice when teaching others how to use their phones to ensure safe practices

Certificate - Printable certificates for course completers

What is 'media literacy'?

Media literacy for older adults refers to the ability to access, understand, critically evaluate, and create content in various forms of digital media. It involves developing the skills to navigate the online landscape, identify reliable information, and engage with digital content responsibly.

Samantha Haggart Digital Coordinator

Leeds Older People's Forum is a registered company in England and Wales (#CE023712) and a registered charity (#1191030)

Questions & Answers

Do I need to do an assessment with each learner?

We recommend conducting evaluations at the beginning to gauge learner skill levels and again at the end to track progress. This helps identify stronger and weaker learners, allowing you to provide tailored support

Do I have to teach all 6 modules?

You can select modules based on your group's current knowledge and arrange them in the order that suits your learners best

How long does each module take to deliver?

Most modules can be completed in about two hours, sometimes less

How do I teach learners with different skill levels in a group?

Pair stronger learners to assist others
Stronger learners may work independently on worksheets, allowing you to focus on those needing more help
Consider follow-up one-on-one sessions for those requiring further assistance

Can I edit the modules and guides?

Yes you can edit the materials as needed

Feedback:

Please email any feedback to samantha@opforum.org.uk and let us know how you used the resources include any positive or negative comments so we can continue to improve the resources

We hope you enjoy using them and that they save you time in planning your lessons

Refer to the BOSS Guide on the website which will give you more tips on how to deliver a media literacy digital course.

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